



TOWN OF SHARPSBURG

105 Main Street, P.O. Box 397

Sharpsburg, GA 30227

(770)251-4171

www.sharpsburg-ga.gov

December 14, 2023

Dear Town of Sharpsburg Business Owner:

We hope that you all have prospered this past year in your respective businesses within the Town of Sharpsburg. 2024 is quickly approaching and it is time to renew your Occupational Tax Certificate (business license).

If you are operating a business within the town limits of Sharpsburg, you are required to obtain an occupational tax (business license) certificate. This also applies to home occupations. Occupational Tax/Certificates of Registrations run on a calendar year (January through December). **Your application is due by Wednesday, January 31, 2024.** We allow a grace period through February 16, 2024, to renew. Renewals not received by 3:00PM on February 16, 2024, are late and subject to penalties and interest. All licenses will be based on gross receipts. Per our amended Occupational Tax Ordinance adopted on November 7, 2011.

Per Ordinance 11-09 Sec.46-76 (a-b):

An occupation tax shall be levied upon those businesses and practitioners of professional and occupations with one or more locations or offices within the corporate limits of the Town of Sharpsburg or upon the applicable out-of-state businesses with no location or office in Georgia pursuant to O.C.G.A §48-13-7 based on the following criteria:

Gross receipts of the business or practitioner in combination with the profitability ratio of the type of business, profession or occupation as measured by nationwide averages derived from statistics, classification or other information published by the United States Office of Management and Budget, the United States Internal Revenue Service or successor agencies of the United States.

Please complete the enclosed forms by Wednesday, January 31, 2024. Based on the information you provide the Town of Sharpsburg will calculate your estimated 2023

Occupational Tax. Remember to include all the items on the enclosed checklist that apply to your business activity. To avoid a late penalty, all occupational taxes must be paid no later than Thursday, February 16, 2024.

After you submit your application and payment your 2024 business license will be available to be picked up at Town Hall.

If you have any questions, please contact us at (770)251-4171.

Sincerely,

Floyd Jones
Town Administrator
sharpsbur@sharpsburg-ga.gov